



## SHOTGATE BAPTIST CHURCH

Re-opening the building  
Guidance for attendees  
From Sunday 18<sup>th</sup> April 2021



### Entering the church:

- Please do not provide shared lifts unless within the family bubble
- Do not arrive before 10.15am
- Take care in the car park – park considerately to allow for distancing
- Everyone must wear facemasks (unless medically exempt). Please bring your own and follow government guidance on how to use these
- Maintain a 2m distance from non-family members when entering the church
- Everyone must bring their own bible (church bibles will be stored away)
- Bring something warm to wear as windows and doors will be open for ventilation
- Use the provided sanitiser for your hands on entry
- Read the Privacy Notice, then complete and sign a form on entry with your name and phone number (for NHS Test and Trace services). Pens will be sanitised.
- Refrain from socialising i.e. no handshakes, hugs, kisses
- Refrain from shouting across the room to each other
- Do not bring unnecessary baggage into the service, and do not place anything on spare seats
- Sit down straightaway where directed

### During the service:

- Services will be concluded in the shortest reasonable time (approx. 60mins)
- Stay in your seat unless needing to use toilet facilities or if assisting in the service
- Catch sneezes in a tissue and bin straightaway. Then wash or sanitise your hands.
- Any collection money should be in an envelope and placed in the basket. To minimise risk, we respectfully ask that any offerings are given to the church by BACS or cheque if possible. If cash is your only method, we will gratefully receive this, and coins/notes will be stored in the safe for at least 72 hours to ensure safety of those handling them.
- Nobody is permitted to sing
- Piano can be played but no wind instruments
- No communion will take place within the service (to be reviewed end May)
- No Sunday School will take place (to be reviewed end May). Unfortunately, we will not be able to welcome children under 5 into the building until further notice
- Microphones and music stands must not be shared
- Anyone going forward to pray, read bible etc. should sit near the front in an aisle seat
- Nobody to use kitchen without permission
- No baptisms until further notice
- Please use the toilet facilities in your own home, before travelling to church. If you need to use the church toilet facilities in the service, sanitise hands before entry, wipe seat and toilet handle after use putting disinfectant wipe in the bin provided, then wash hands. Children under 11 must be accompanied to the toilet by an adult from their household to ensure cleanliness is maintained.

**After the service:**

- No refreshments (tea/coffee/biscuits) will be served at all. If you bring your own water to drink you must take home any containers or rubbish
- Everyone must leave the building promptly after the service, vacating row by row to avoid congestion (you will be directed)
- Everyone must sanitise their hands on the way out
- Any conversations outside must be 2m apart

**Coronavirus considerations (see Emergency Action Plan for full details):**

- Anyone who has travelled abroad should follow the Government guidance on self-isolation
- Anyone attending the church displaying symptoms of coronavirus will be asked to leave as soon as possible. Anyone who has been in close contact with them will be advised to wash their hands. Consideration will then be given as to whether to bring the service to a conclusion.
- You must immediately inform someone from the Leadership Team if Covid-19 symptoms are experienced after the service
- You must not attend church if you or a member of your household are displaying any Covid-19 symptoms
- You must not attend church if advised to do so by your doctor

*Original guidance sourced from:*

1. <https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-places-of-worship-during-the-pandemic-from-4-july/covid-19-guidance-for-the-safe-use-of-places-of-worship-from-2-december>
2. [https://www.baptist.org.uk/Articles/570475/Coronavirus\\_essential\\_advice.aspx](https://www.baptist.org.uk/Articles/570475/Coronavirus_essential_advice.aspx)